

Training and Supervision Plan (TSP)

Dear PhD Researcher,

This TSP plan describes the plan for your PhD programme: the supervisory team, the necessary coursework to support your research, the deadlines planned for the monitoring seminars, the progress meetings, the envisaged supervision schedule and arrangements.

Together with your supervisor(s) discuss the plan for your PhD programme and fill this out this form. Please fill out this document digitally and include on hard copy the signatures of your supervisors.

Name of the PhD Researcher:		
Osiris number:		
Title of Research project:		
Formal date of registration:		
Full time or Part-time ¹	Full-time :	Part-time:

¹ Full-time PhD students will dedicate a minimum average of 39 hours per week to their research. The nominal enrolment in the PhD programme would, therefore, be 4 years. Part-time PhD students will dedicate two-thirds of their time (a minimum average of 26 hours per week) to their research. The nominal enrolment in the PhD programme would, therefore, be 6 years.

I Embedding in Research Group

	Civic Innovation
	Development Economics
	Governance: Law and Social Justice
	Political Ecology
	Cross-cutting: Global Development and Social Justice

II Global Planning: Scheduling Milestones

	Planned date (mm/yyyy)	Comments
Coursework finalized		Specify planned coursework in 1 st year in course document attached.
Dissertation Design Seminar		Full-time within 12 months Part-time within 18 months
Field work activities (including dates)		Continue on a separate sheet if needed
Mid-Term Seminar		Full-time within 28 months Part-time within 36 months
Full Draft Dissertation Seminar		Full-time within 44 months Part-time within 66 months
Suggested Field work advisor (required for NFP Fellowship):		

Training and Supervision Plan (TSP)

III Study period

From _____ (mm/yyyy) to _____ (mm/yyyy)

Please indicate which periods you plan to spend at ISS (please continue on a separate sheet if needed). This will also be helpful in discussing the supervision arrangements.

	1 st year	2 nd year	3 rd year	4 th year	5 th year	6 th year
Full-time						
Part-time						

Supervisory Team

Please mention at least one Doctoral Dissertation Supervisor and one additional supervisor (Doctoral Dissertation Supervisor or co-supervisor); the maximum is three supervisors. If you do not have a second supervisor in the first months, please note: To Be Appointed

Name and title(s)	Role	Specific supervisory task(s)	Arrangement *)

*) Specify for instance: frequency of meetings; specific ways of communication (in person, via skype, via phone or email); deadlines for feedback.

Please indicate clearly which member of the Supervisory Team will be the contact person for the RDC and Graduate School Office?	
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Waiver Requests

Please insert here if you wish to request waivers for course work.

Note that some courses are mandatory. These are prefilled on the form, but it is possible to request a waiver.

- Professionalism and integrity in Research ([follow link](#))
- Doing the literature review and/or E-module PhD information skills ([follow link](#))
- Creating an ISS web-profile (ISS-EGSH-0049, 1 EC)
- Presentation skills workshop (ISS-EGSH-0003, 1,5 & 0,5 EC's) including, if needed, individual support

Courses	Please include certificates of completion and/or substantial evidence	EC's

Training and Supervision Plan (TSP)

Need for specific facilities and/or software

If you need specific facilities or software, it is good to mention them. We will try as much as possible to support in facilitating special needs. Please note that unfortunately we are not able to guarantee all support.

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The Doctoral Dissertation Supervisor(s) and PhD researcher hereby declare that the above Training and Supervision Plan is feasible and shall be completed within the indicated study period.

PhD Researcher	Doctoral Dissertation Supervisors (min 2/ max3)
Signature + date	Signatures + date
	Signatures + date
	Signatures + date

Please send this signed TSP to the PhD Support Team: pst@iss.nl for endorsement by RDC

Please indicate the agreements on coursework on the next pages.

Training and Supervision Plan (TSP)

COURSE SELECTION

Please fill out on this page the selected courses. Please read the information about the coursework planned during your PhD programme on the last page.

NAME PHD candidate	
DATE	

Mandatory skill courses	Date	EC's
Professionalism and integrity in Research (follow link)		1 EC
Doing the literature review and/or E-module PhD information skills (follow link)		1 EC
Creating an ISS web-profile (ISS-EGSH-0049, 1 EC)		1 EC
Presentation skills workshop (ISS-EGSH-0003, 1,5) including, if needed, individual support 0,5 EC's		2 EC

EGSH courses	Date	EC's
Please register directly at EGSH for the courses – (follow link for EGSH course guide) Fill out below the selected courses:		

ISS courses	Date	EC's
Please select the ISS courses on the next page. The PST office will register you for these courses. Fill out below the selected courses:		

CERES courses	Date	EC's
Please select the CERES courses (follow link info modules) The PST office will register you for these courses. Fill out below the selected courses:		

OTHER COURSES	Date	EC's

TOTAL EC'S	
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Other activities

Please specify plans for seminars, conferences, outreach activities.

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APPENDIX ISS Course offerings

	Term 2 Courses in research	EC	PhD course code	MA course code
	Topics in Regression Analysis	4 EC	ISS-EGSH-0008	3203
	Qualitative Interviewing	4 EC	ISS-EGSH-0009	3207
	Quantitative Secondary Data	4 EC	ISS-EGSH-0010	3209
	Discourse Analysis and Interpretive Research	8 EC	ISS-EGSH-0011	3210

	Term 3 Courses in research	EC	PhD course code	MA course code
	Ethnographic Research and Reflexivity in Development Contexts	4 EC	ISS-EGSH-0012	3303
	Techniques for Case-study Research	4 EC	ISS-EGSH-0013	3305
	Participatory Action Research	4 EC	ISS-EGSH-0014	3306
	Collecting and Evaluating Data	4 EC	ISS-EGSH-0064	3307
	Econometric Analysis of Development Policies	8 EC	ISS-EGSH-0006	4317
	Evaluation of Development Policy, Programmes and Projects	8 EC	ISS-EGSH-0038	4341

	Term 2 Courses in content	EC	PhD course code	MA course code
	Network Governance and Local Responses	8 EC	ISS-EGSH-0066	4201
	Poverty, Gender and Social Protection	8 EC	ISS-EGSH-0016	4202
	Policy Analysis and Design	8 EC	ISS-EGSH-0017	4209
	Promotion of Local Economic Development	8 EC	ISS-EGSH-0018	4211
	Contemporary Capitalism and Governance: Neo Liberalism and Beyond	8 EC	ISS-EGSH-0019	4212
	Human Rights, Law and Society	8 EC	ISS-EGSH-0020	4216
	Governance, Conflict Analysis and Conflict Management	8 EC	ISS-EGSH-0021	4217
	Children and Youth Studies in Development Context	8 EC	ISS-EGSH-0022	4218
	Feminist Perspectives on Gender and Development	8 EC	ISS-EGSH-0023	4226
	Securitisation of Development: Violence, Humanitarianism and Peace	8 EC	ISS-EGSH-0024	4227
	Global Political Ecology	8 EC	ISS-EGSH-0025	4229
	Growth, Inequality and Poverty	8 EC	ISS-EGSH-0026	4231
	Global Economy	8 EC	ISS-EGSH-0028	4233
	Global Food Politics	8 EC	ISS-EGSH-0042	4237
	Migration, Globalisation and Livelihoods	8 EC	ISS-EGSH-0057	4238
	Population, Generations and Social Policies	8 EC	ISS-EGSH-0069	4239

	Term 3 Courses in content	EC	PhD course code	MA course code
	Mobilizing Rights and Social Justice	8 EC	ISS-EGSH-0029	4303
	Politics of Global Development: Debating Liberal Internationalism	8 EC	ISS-EGSH-0030	4307
	Children, Youth and Development: Policy and Practice	8 EC	ISS-EGSH-0031	4311
	Violent Conflict, Media and the Politics of Representation	8 EC	ISS-EGSH-0033	4313
	Politics and the Economics of Natural Resource Management	8 EC	ISS-EGSH-0034	4334
	Politics of Agrarian Transformation	8 EC	ISS-EGSH-0035	4335
	Gender & Sexuality as "Lenses" to Engage with Development Policy & Practice	8 EC	ISS-EGSH-0036	4338
	Development Management and Reforms	8 EC	ISS-EGSH-0037	4339
	Human Behavior and Experiments in Development	8 EC	ISS-EGSH-0047	4348
	Social Movements and Civic Innovation	8 EC	ISS-EGSH-0067	4349
	From Working Poverty to Decent Work	8 EC	ISS-EGSH-0068	4350
	Development, SDGs and Financial markets	8 EC	ISS-EGSH – 0076	4351

Coursework planned during your PhD programme

Together with your promotor you should select a balanced individual study plan. PhD candidates are required to plan 32 EC for their PhD Programme. There are PhD offerings in different categories:

- Skills (including career preparation);
- Research;
- Content courses.

Our recommendation is to plan 8 EC for skills courses and 16 to 24 EC for research courses. Some career preparation workshops are offered near the end of the PhD trajectory. Here you only have to list the intended coursework in the first year.

Coursework for ISS PhDs offered by:

- Erasmus University graduate school of social sciences and humanities (EGSH)
predominantly skills (including career preparation) and research training;
- ISS
predominantly research and content courses. Lectures are shared with ISS-MA students.
- The Research School CERES
predominantly research and skills
- Other universities and research schools.

In case you need to follow a course that is not offered by EGSH, CERES or ISS, you can also seek to take an optional course at other universities in the Netherlands. Make sure that you consult your supervisor, because some universities will charge fees for optionals. Also, make sure that agreements are made about travel costs to other universities.

Course offerings & registration

Erasmus University graduate school of social sciences and humanities (EGSH)

Courses can be selected from the course offerings of our overarching the Erasmus University graduate school of social sciences and humanities (EGSH) at the Woudestein campus in Rotterdam. For ISS PhD candidates the fees for EGSH coursework will be waived. ([follow link for EGSH course guide](#))

REGISTRATION EGSH: You have to register for the courses directly at EGSH – check the guidelines on the website. Liaise with the PST on how to get your travel costs reimbursed. More skill courses can be found at EGSH offerings.

The Research School CERES

The Research School CERES (development research across the Netherlands) also offers PhD courses. The programme will be posted on their website in January-February. The courses offers programme with 5 modules and total of 17,5 EC's. ([follow link info content](#)). ([follow link info modules](#))

REGISTRATION CERES: You can register for these courses via the PST.

ISS courses

You can also choose from a selected set of ISS offerings (on the next page). In these courses lectures are shared with MA students, but PhD candidates have their own assignments.

Be aware that MA courses that are not on this list, will not be counted as ECs for PhDs, although you are free to attend classes, if you agreed on this with the course leader. You can get a course outline of the course, but you will not get access to the specific Canvas course environment.]

For registration for ISS courses, please contact the PST.

Find more info about courses and content via [this link](#). For detailed information on course content please contact the course leader.